

VOLUME ESTIMATES FOR PAPER

BANKER'S BOX @ 15" LONG = 2,500 sheets
XEROX BOX @ 18" LONG = 3,000 sheets
BANKER'S BOX @ 24" LONG = 4,000 sheets

*... 150-175 sheets per linear inch is the average,
but a good "golden rule" is 165 sheets.*

VOLUME ESTIMATES FOR MICROFILM

16mm MICROFILM (100')

Standard letter-sized documents = 2,400 frames*

* *Index cards, checks and duplex will contain more!*

16mm MICROFILM (215')

Standard letter-sized documents = 5,200 frames*

* *Check-sized and duplex docs are common*

in this format which may contain 3x-4x more!

35mm MICROFILM (100')

Large engineering drawings = 550-650 frames

Newspaper sized documents = 750-850 frames

Ledger or open book docs = 1,100 frames

VOLUME ESTIMATES FOR MICROFICHE

16mm JACKETS

- 60 frames (5 rows x 12 columns)

- 70 frames (5 rows x 14 columns)

- Fiche per linear inch:

without sleeves = 105 cards

thin sleeves = 95 cards

thick sleeves = 70 cards

35mm JACKETS

- 6 frames (2 rows x 3 columns)

- 8 frames (2 rows x 4 columns)

- Fiche per linear inch:

without sleeves = 105 cards

thin sleeves = 95 cards

thick sleeves = 70 cards

STEP & REPEAT

Fixed grid characteristic

but docs are microfilmed

- 98 frames (7 rows x 14 columns)

- 200 frames (10 rows x 20 columns)

- Fiche per linear inch:

without sleeves = 120 cards

thin sleeves = 105 cards

thick sleeves = 80 cards

COMPUTER GENERATED

Fixed grid characteristic due

to frames exported from computer

- 42x/208 frames (13 rows x 16 columns)

- 48x/270 frames (15 rows x 18 columns)

- Fiche per linear inch:

without sleeves = 120 cards

thin sleeves = 105 cards

thick sleeves = 80 cards

VOLUME ESTIMATES FOR APERTURE CARDS

SINGLE 35mm frame type = 100 cards per linear inch

MULTI 16mm sleeve type = 90 cards per linear inch